

South Martin Branch Subdivision
Home Owners Association, Inc. (HOA)

ACCESSORY STRUCTURE AND FENCE
APPROVAL REQUEST WORKSHEET

NOTICE: Per the terms of the Declaration of restrictions, Covenants and Conditions of South Martin Branch Subdivision executed on August 10, 2009, "No Residence or Structure may be erected on any Lot, or the exterior altered, unless plans, specifications, and any other documents requested by the ACC have been submitted to and approved by the ACC (Architectural Control Committee). The plans and specifications must show exterior design, height, building materials, color scheme, location of the Residence and the Structures depicted horizontally and vertically, and the general plan of landscaping, all in the form and detail the ACC may require. Declarant is exempt from this requirement for any improvement constructed or placed by Declarant in the Common Area. " This section Declaration of Covenants, Conditions, and Restrictions (F.2.a page 15) shall be applicable to initial construction and to alterations, changes and additions at any time subsequently made.

Submission Date: _____

Name: _____

Address: _____

Phone: _____

Email address: _____

Description of Proposed Structure and/or Fence:

Dimensions of Proposed Structure and/or Fence:

Length: _____ **Width:** _____ **Height:** _____

Description of Materials to be used in construction:

Location on Lot: (Indicate setbacks from side and rear lot lines)

Specify color(s) of trim/siding/wood/brick and any related material:

Roof Pitch: _____ **Roof Style:** _____

Roofing Material: _____

Flooring in Proposed Structure:

Describe any variance needed:

Additional Comments:

Please include drawings, brochures, or actual pictures along with a lot plat with proposed structure and/or fence location indicated with ACC Approval Request Worksheet in a timely manner prior to construction.

Submit completed ACC Approval Request Worksheet and related documentation to POA Board of Directors.

Homeowner Applicant:

Approved by:

POA Board of Directors Member

Final Inspection Approval:

Notify POA Board of Directors within seven (7) days of project completion for final inspection.

Final Inspection Approved by:

Date of Final Inspection Approval:
